

# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

### OCTOBER 2, 2025 **FIRST THURSDAY** – 1 hour time limit; no substantive motions

	Deadline	Docket publication
Substantive motions – NOT ON FIRST THURSDAY	n/a	n/a
Non-substantive motions, trials, etc.	9/26 (Friday) at 12:00pm	9/26 (Friday)
* <b>Allowable First Thursday matters:</b> Competency evaluations; continuance; expert funds; furlough; jury election/waiver; motions in limine only if First Thursday is the last Thursday prior to trial date; note counsel or withdrawal of counsel; plea dispositions within 1 week of trial date; set-date; show cause; waiver of speedy trial.		
<b>Allowable add-ons</b> to previously published docket	9/30 (Tuesday) at 1:00pm	10/1 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

### OCTOBER 9, 2025 **REGULAR CW DAY** – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	9/26 (Friday) at 12:00pm	10/3 (Friday)
Non-substantive motions, trials, etc.	10/3 (Friday) at 12:00pm	10/3 (Friday)
<b>Allowable add-ons</b> to previously published docket	10/7 (Tuesday) at 1:00pm	10/8 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

### OCTOBER 16, 2025 **REGULAR CW DAY** – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	<b>(early)</b> 10/2 (Thursday) at 12:00pm	<b>10/9 (Thursday) (early)</b>
Non-substantive motions, trials, etc.	<b>(early)</b> 10/9 (Thursday) at 12:00pm	<b>10/9 (Thursday) (early)</b>
<b>Allowable add-ons</b> to previously published docket	10/14 (Tuesday) at 1:00pm	10/15 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		
* <b>October 13<sup>th</sup> is a holiday; deadlines and docket publication are advanced.</b>		

- (1) **SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior.** Response on Friday at 12:00pm 1 week prior.
- (2) **NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- (3) **ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.

# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

### OCTOBER 23, 2025 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing) (early)	10/9 (Thursday) at 12:00pm	10/17 (Friday)
Non-substantive motions, trials, etc.	10/17 (Friday) at 12:00pm	10/17 (Friday)
Allowable add-ons to previously published docket	10/21 (Tuesday) at 1:00pm	10/22 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		
*October 13 <sup>th</sup> is a holiday; substantive motion deadline is advanced.		

### OCTOBER 30, 2025 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	10/17 (Friday) at 12:00pm	10/24 (Friday)
Non-substantive motions, trials, etc.	10/24 (Friday) at 12:00pm	10/24 (Friday)
Allowable add-ons to previously published docket	10/28 (Tuesday) at 1:00pm	10/29 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

### NOVEMBER 6, 2025 FIRST THURSDAY – 1 hour time limit; no substantive motions

	Deadline	Docket publication
Substantive motions – NOT ON FIRST THURSDAY	n/a	n/a
Non-substantive motions, trials, etc. (early)	10/30 (Thursday) at 12:00pm	10/30 (Thursday) (early)
* <b>Allowable First Thursday matters:</b> Competency evaluations; continuance; expert funds; furlough; jury election/waiver; motions in limine only if First Thursday is the last Thursday prior to trial date; note counsel or withdrawal of counsel; plea dispositions within 1 week of trial date; set-date; show cause; waiver of speedy trial.		
Allowable add-ons to previously published docket (early)	11/3 (Monday) at 1:00pm	11/5 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		
* November 4 <sup>th</sup> is a holiday; deadlines and docket publication are advanced.		

- SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior**. Response on Friday at 12:00pm 1 week prior.
- NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.

# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.gov/CircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

### NOVEMBER 13, 2025 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	(early) 10/29 (Wednesday) at 12:00pm	11/5 (Thursday) (early)
Non-substantive motions, trials, etc.	(early) 11/6 (Thursday) at 12:00pm	11/5 (Thursday)
Allowable add-ons to previously published docket	(early) 11/10 (Monday) at 1:00pm	11/12 (Wednesday)

\*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations

\* November 4<sup>th</sup> and November 11<sup>th</sup> are holidays; substantive motion deadline is advanced by 2 days.

\*\* November 11<sup>th</sup> is a holiday; deadlines and docket publication are advanced.

### NOVEMBER 20, 2025 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	(early) 11/6 (Thursday) at 12:00pm	11/14 (Friday)
Non-substantive motions, trials, etc.	11/14 (Friday) at 12:00pm	11/14 (Friday)
Allowable add-ons to previously published docket	11/18 (Tuesday) at 1:00pm	11/19 (Wednesday)

\*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations

\*\* November 11<sup>th</sup> is a holiday; substantive motion deadline is advanced by 1 day.

### NOVEMBER 27, 2025 (HOLIDAY) COURT IS CLOSED

COURT IS CLOSED ON 11/27/2025 and 11/28/2025 for the Thanksgiving holiday and reopens on Monday, 12/1/2025.

- (1) **SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior.** Response on Friday at 12:00pm 1 week prior.
- (2) **NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- (3) **ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.

# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

### DECEMBER 4, 2025 **FIRST THURSDAY** – 1 hour time limit; no substantive motions

	Deadline	Docket publication
Substantive motions – NOT ON FIRST THURSDAY	n/a	n/a
* <b>Allowable First Thursday matters:</b> Competency evaluations; continuance; expert funds; furlough; jury election/waiver; motions in limine only if First Thursday is the last Thursday prior to trial date; note counsel or withdrawal of counsel; plea dispositions within 1 week of trial date; set-date; show cause; waiver of speedy trial.		
Non-substantive motions, trials, etc.	(early) 11/25 (Tuesday) at 12:00pm	11/25 (Tuesday) (early)
Allowable add-ons to previously published docket	12/2 (Tuesday) at 1:00pm	12/3 (Wednesday)
* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		
* <b>November 26<sup>th</sup> is early closure at 12:00pm; November 27<sup>th</sup> and 28<sup>th</sup> are holidays; deadlines and docket publication are advanced by 3 days.</b>		

### DECEMBER 11, 2025 **REGULAR CW DAY** – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing) (early)	11/11/25 (Tuesday) at 12:00pm	12/5 (Friday)
Non-substantive motions, trials, etc.	12/5 (Friday) at 12:00pm	12/5 (Friday)
Allowable add-ons to previously published docket	12/9 (Tuesday) at 1:00pm	12/10 (Wednesday)
* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		
* <b>November 26<sup>th</sup> is early closure at 12:00pm; November 27<sup>th</sup> and 28<sup>th</sup> are holidays; substantive motion deadline is advanced by 3 days.</b>		

### DECEMBER 18, 2025 **REGULAR CW DAY** – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	12/5 (Friday) at 12:00pm	12/12 (Friday)
Non-substantive motions, trials, etc.	12/12 (Friday) at 12:00pm	12/12 (Friday)
Allowable add-ons to previously published docket	12/16 (Tuesday) at 1:00pm	12/17 (Wednesday)
* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

- (1) **SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior.** Response on Friday at 12:00pm 1 week prior.
- (2) **NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- (3) **ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.

# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

**DECEMBER 25, 2025 (HOLIDAY)** COURT IS CLOSED  
COURT IS CLOSED ON 12/24, 12/25 and 12/26/2025 for the Christmas holiday  
and will reopen on Monday, 12/27/2025.

**JANUARY 1, 2026 (HOLIDAY)** COURT IS CLOSED  
COURT IS CLOSED ON 12/31/2025 and 1/1/2026 for the New Year holiday and reopens on Friday, 1/2/2026.

### JANUARY 8, 2026 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	(early) 12/23 (Tuesday) at 12:00pm	1/2 (Friday)
Non-substantive motions, trials, etc.	1/2 (Friday) at 12:00pm	1/2 (Friday)
Allowable add-ons to previously published docket	1/6 (Tuesday) at 1:00pm	1/7 (Wednesday)

\* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations

\* December 24, 25 and 26 are holidays; substantive motion deadline is advanced by 3 days.

### JANUARY 15, 2026 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing)	1/2 (Friday) at 12:00pm	1/9 (Friday)
Non-substantive motions, trials, etc.	1/9 (Friday) at 12:00pm	1/9 (Friday)
Allowable add-ons to previously published docket	1/13 (Tuesday) at 1:00pm	1/14 (Wednesday)

\* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations

- (1) **SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior.** Response on Friday at 12:00pm 1 week prior.
- (2) **NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- (3) **ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.

# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

### JANUARY 22, 2026 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing) (early)	1/8 (Thursday) at 12:00pm	1/15 (Thursday) (early)
Non-substantive motions, trials, etc. (early)	1/15 (Thursday) at 12:00pm	1/15 (Thursday) (early)
Allowable add-ons to previously published docket	1/20 (Tuesday) at 1:00pm	1/21 (Wednesday)
* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		
* January 19 <sup>th</sup> is a holiday; deadlines and docket publication are advanced by 1 day.		

### JANUARY 29, 2026 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket publication
Substantive motions (2 weeks prior to hearing) (early)	1/15 (Thursday) at 12:00pm	1/23 (Friday)
Non-substantive motions, trials, etc.	1/23 (Friday) at 12:00pm	1/23 (Friday)
Allowable add-ons to previously published docket	1/27 (Tuesday) at 1:00pm	1/28 (Wednesday)
* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		
* January 19 <sup>th</sup> is a holiday; substantive motion deadline is advanced by 1 day.		

### FEBRUARY 5, 2026 FIRST THURSDAY – 1 hour time limit; no substantive motions

	Deadline	Docket published
Substantive motions – not on First Thursday	n/a	n/a
Non-substantive motions, trials, etc.	1/30 (Friday) at 12:00pm	1/30 (Friday)
* <b>Allowable First Thursday matters:</b> Competency evaluations; continuance; expert funds; furlough; jury election/waiver; motions in limine only if First Thursday is the last Thursday prior to trial date; note counsel or withdrawal of counsel; plea dispositions within 1 week of trial date; set-date; show cause; waiver of speedy trial.		
Allowable add-ons to previously published docket	2/3 (Tuesday) at 1:00pm	2/4 (Wednesday)
* Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

- SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior**. Response on Friday at 12:00pm 1 week prior.
- NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.

# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

### FEBRUARY 12, 2026 REGULAR CW DAY – 2 hour time limit

	Deadline	Docket published
Substantive motions (2 weeks prior to hearing)	1/30 (Friday) at 12:00pm	2/6 (Friday)
Non-substantive motions, trials, etc.	2/6 (Friday) at 12:00pm	2/6 (Friday)
Allowable add-ons to previously published docket	2/10 (Tuesday) at 1:00pm	2/11 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

### FEBRUARY 19, 2026 REGULAR CW DAY – 2 hour time limit

		Deadline	Docket published
Substantive motions (2 weeks prior to hearing)	(early)	2/5 (Thursday) at 12:00pm	2/12 (Thursday) (early)
Non-substantive motions, trials, etc.	(early)	2/12 (Thursday) at 12:00pm	2/12 (Thursday) (early)
Allowable add-ons to previously published docket		2/17 (Tuesday) at 1:00pm	2/18 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations			
* February 16 <sup>th</sup> is a holiday; deadlines and docket publication are advanced by 1 day.			

### FEBRUARY 26, 2026 REGULAR CW DAY – 2 hour time limit

		Deadline	Docket published
Substantive motions (2 weeks prior to hearing)	(early)	2/12 (Thursday) at 12:00pm	2/20 (Friday)
Non-substantive motions, trials, etc.		2/20 (Friday) at 12:00pm	2/20 (Friday)
Allowable add-ons to previously published docket		2/24 (Tuesday) at 1:00pm	2/25 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations			
* February 16 <sup>th</sup> is a holiday; substantive motion deadline is advanced by 1 day.			

- (1) **SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior.** Response on Friday at 12:00pm 1 week prior.
- (2) **NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- (3) **ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.



# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

### MARCH 5, 2026 **FIRST THURSDAY – 1 hour time limit; no substantive motions**

	Deadline	Docket published
Substantive motions – not on First Thursday	n/a	n/a
Non-substantive motions, trials, etc.	2/27 (Friday) at 12:00pm	2/27 (Friday)
* <b>Allowable First Thursday matters:</b> Competency evaluations; continuance; expert funds; furlough; jury election/waiver; motions in limine only if First Thursday is the last Thursday prior to trial date; note counsel or withdrawal of counsel; plea dispositions within 1 week of trial date; set-date; show cause; waiver of speedy trial.		
<b>Allowable add-ons</b> to previously published docket	3/3 (Tuesday) at 1:00pm	3/4 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

### MARCH 12, 2026 **REGULAR CW DAY – 2 hour time limit**

	Deadline	Docket published
Substantive motions (2 weeks prior to hearing)	2/27 (Friday) at 12:00pm	3/6 (Friday)
Non-substantive motions, trials, etc.	3/6 (Friday) at 12:00pm	3/6 (Friday)
<b>Allowable add-ons</b> to previously published docket	3/10 (Tuesday) at 1:00pm	3/11 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

### MARCH 19, 2026 **REGULAR CW DAY – 2 hour time limit**

	Deadline	Docket published
Substantive motions (2 weeks prior to hearing)	3/6 (Friday) at 12:00pm	3/13 (Friday)
Non-substantive motions, trials, etc.	3/13 (Friday) at 12:00pm	3/13 (Friday)
<b>Allowable add-ons</b> to previously published docket	3/17 (Tuesday) at 1:00pm	3/18 (Wednesday)
*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations		

- (1) **SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be scheduled on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior.** Response on Friday at 12:00pm 1 week prior.
- (2) **NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
  - \* Cannot be heard on the First Thursday docket.
  - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
- (3) **ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
  - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.



# Circuit Court of Alexandria, Virginia

Judges  
KATHLEEN M. USTON  
REBECCA J. WADE  
HEIDI E. MEINZER

Courthouse  
520 King Street  
Alexandria, VA 22314-3164  
703.746.4123 8:30am-4:00pm  
www.alexandriava.govCircuitCourt

## COMMONWEALTH DAY GUIDANCE

Posted 9/22/2025

<b>MARCH 26, 2026</b>	<b>REGULAR CW DAY – 2 hour time limit</b>
-----------------------	---

	Deadline	Docket published
Substantive motions (2 weeks prior to hearing)	3/13 (Friday) at 12:00pm	3/20 (Friday)
Non-substantive motions, trials, etc.	3/20 (Friday) at 12:00pm	3/20 (Friday)
<b>Allowable add-ons</b> to previously published docket	3/24 (Tuesday) at 1:00pm	3/25 (Wednesday)

\*Allowable add-ons: bond motions; set date; plea dispositions; continuance motions; uncontested prob. violations

- 
- (1) **SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
    - \* Cannot be scheduled on the First Thursday docket.
    - \* Deadlines: Motion on the Friday at 12:00pm **2 weeks prior.** Response on Friday at 12:00pm 1 week prior.
  - (2) **NON-SUBSTANTIVE MOTIONS.** Mandatory copy of motion and response must be delivered to 4<sup>th</sup> floor drop box.
    - \* Cannot be heard on the First Thursday docket.
    - \* Deadlines: Motion on the Friday at 12:00pm 1 week prior. Response on Tuesday at 12:00 p.m.
  - (3) **ADD-ON MOTIONS AFTER PREVIOUSLY PUBLISHED DOCKET.** Mandatory copy must be delivered to 4<sup>th</sup> floor drop box to be included on the docket. May be scheduled for any CW Day docket, including First Thursday. See above for allowable motions.
    - \* Deadline is Tuesday at 1:00pm for the Wednesday docket publication.